NOTICE OF STRATA COMMITTEE MEETING OF THE OWNERS CORPORATION

NOTICE OF BUSINESS to be dealt with at the Strata Committee Meeting of the Owners - Strata Plan No 50785
To be held on Wednesday, 23 September 2020 at
Club Cronulla, 41 Croydon Street, CRONULLA, NSW, 2230
Commencing immediately after the conclusion of the Annual General Meeting

Motion 1.	***Minutes***
THAT the minutes of the previous Strata Committee meeting be confirmed as a true and accurate account of the proceedings at that meeting.	
Explanatory Note:This motion refers to accepting the minutes of the last strata committee meeting, a copy of which is included in the meeting notice.	

Motion 2.	***Office Bearers***
That the strata Committee elect a Secretary, Treasurer and Chairperson	
Explanatory Note:This motion is to select office bearer position for the ensuring year.	

Motion 3.	***Appointing Contact point and substitute Contact Point***
THAT the Strata Committee appoints a main representative and a substitute representative of the Strata Committee to liaise with the strata manager and be the strata scheme's main contact point.	
Explanatory Note:This will ensure that the correct instructions of the strata committee are received by the strata managing agent which will avoid any miscommunication given by multiple members	

Motion 4.	***Repairs and Maintenance***
THAT the Strata Committee review any items of repair and maintenance needing attention and provide instructions.	
Explanatory Note:This motion is to determine whether items of repair and maintenance are needed in relation to common property areas within the complex.	

Motion 5.	***Correspondence***
THAT the Strata Committee review any correspondence needing attention and provide instructions.	
Explanatory Note: *This motion is to determine whether items of correspondence are needed in relation to common property areas within the complex.*	

Daniel Goodwin
STRATA TITLE MANAGEMENT

Dated: 15 September 2020

IMPORTANT NOTICE: *An owner can attend Strata Committee meetings but cannot address the meeting unless with approval from the Strata Committee.*