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STRATA TITLE MANAGEMENT

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NOTICE OF STRATA COMMITTEE MEETING OF THE OWNERS CORPORATION – *SP50785*

NOTICE OF BUSINESS to be dealt with at the Strata Committee Meeting
Of the Owners-Strata Plan No 50785
To be held on **Tuesday 16th April 2019**
In The BBQ Area, 1-3 McDonald Street, Cronulla
Commencing immediately after the Annual General Meeting

PRELIMINARIES

1. Recording of members and other persons present.
1. Recording of apologies.
2. Announcement of persons entitled to vote.
3. Determination of quorum.
4. Determination of Motions.

MOTION 1	***Minutes***
THAT the minutes of the previous Strata Committee meeting be confirmed as a true and accurate account of the proceedings at that meeting.	
Explanatory Note: This motion refers to accepting the minutes of the last strata committee meeting, a copy of which is included in the meeting notice.	

MOTION 2	***Office Bearers***
THAT the Strata Committee elect a Secretary, Treasurer and Chairperson.	
Explanatory Note: This motion is to select office bearer position for the ensuring year.	

MOTION 3	***Appointing contact point and substitute contact point***
THAT the Strata Committee appoints a main representative and a substitute representative of the Strata Committee to liaise with the strata manager and be the strata scheme's main contact point.	
Explanatory Note: This will ensure that the correct instructions of the strata committee are received by the strata managing agent which will avoid any miscommunication given by multiple members	

MOTION 4	***C7 Renovation Application***
THAT the Strata Committee review and approve the application from C7 for flooring replacement works including carpet replacement in Bedroom 1 and laminate floorboard installation in the living room, hallway and bedrooms 2 & 3 (as per the renovation application circulated).	
Explanatory Note: The installation of hard flooring is a minor renovation requiring Strata Committee approval.	

MOTION 5	***Correspondence***
THAT the Strata Committee review any correspondence needing attention and provide instructions.	
Explanatory Note: This motion is to determine whether items of correspondence are needed in relation to common property areas within the complex.	

Daniel Goodwin
STRATA TITLE MANAGEMENT
Dated: 28 March 2019