STM Building Smarter Communities
STRATA TITLE MANAGEMENT
ABN: 43 119 665 762
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NOTICE OF STRATA COMMITTEE MEETING OF THE OWNERS CORPORATION – *SP50785*

NOTICE OF BUSINESS to be dealt with at the Strata Committee Meeting
Of the Owners-Strata Plan No 50785
To be held on **Monday 07 May 2018**
In the BBQ Area, 1-3 McDonald Street, Cronulla
Commencing immediately after the Annual General Meeting

PRELIMINARIES

1. Recording of members and other persons present.
1. Recording of apologies.
2. Announcement of persons entitled to vote.
3. Determination of quorum.
4. Determination of Motions.

MOTION 1	***Minutes***
THAT the minutes of the previous Strata Committee meeting be confirmed as a true and accurate account of the proceedings at that meeting.	

MOTION 2	***Office Bearers***
THAT the Strata Committee elect a Secretary, Treasurer and Chairperson.	

MOTION 3	***Appointing contact point and substitute contact point***
THAT the Strata Committee appoints a main representative and a substitute representative of the Strata Committee to liaise with the strata manager and be the strata scheme's main contact point.	

MOTION 4	***Repairs and Maintenance***
THAT the Strata Committee review any items of repair and maintenance needing attention and provide instructions.	

Daniel Goodwin
STRATA TITLE MANAGEMENT
Dated: 23 April 2018