STRATA TITLE MANAGEMENT

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INFORMAL MEETING WITH COMMERCIAL LOT OWNERS & LESSEES STRATA PLAN 50785

TO
All Commercial Lot Owners & Lessees

TAKE NOTICE that an INFORMAL MEETING of the Commercial Lot Owners and Lessees within **Strata Plan 50785** will be held on Monday, 7 March 2011 at 6.30pm in the office of Strata Title Management Sydney, Suite 1, 191-193 Taren Point Road, Taren Point

AGENDA

A) **Record Attendance**
B) **Apologies**
C) **Consider Discussion Points**

DISCUSSION POINTS

1. **Review of By- Laws**
That a review be undertaken of the by-laws under Special By-Law 42 applicable to the commercial lots.

2. **Access of Common Property**
That a workable procedure be implemented for access to common property by the commercial lots e.g. roof to carry out maintenance of exhaust systems.

3. **Oil Spillage & Rubbish on Common Property**
That the ongoing issue of oil spillage on the common driveway in the basement be discussed and the disposal of rubbish.

4. **Change Use of Lot**
To discuss the requirement of Lot owners to notify and obtain approval from the Owners Corporation when changing DA conditions.

5. **Matters of Concern**
That the following issues be discussed and resolved:

   a) Signage
   b) Exclusive Use Area Responsibilities
   c) Delivery Procedures
   d) Parking on Common Property
   e) Cracked Tiling to Perryman Square

DATED 2 March 2011

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STRATA TITLE MANAGEMENT GROUP