Date printed:
Monday, 3 December 2007

In reference to:
Strata Plan 50785
"Cote d'Azur"
1 McDonald Street
CRONULLA NSW 2230

Our Ref: MP: SP50785: Appointment of Cleaning Contractor and Solicitor

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Name/Signature

Strata Schemes Management Act 1996
(Clause 6 Schedule 3)

NOTICE OF EXECUTIVE COMMITTEE MEETING

A meeting of the Executive Committee of Strata Plan 50785 will be held
in the office of Strata Title Management Sydney
Suite 26/118-126 Bath Road North, Kirrawee
on the Tuesday, 11 December 2007 at 10:00 AM

AGENDA

To consider passing the following resolutions:

Please tick the box that reflects your decision and return this voting slip to our office before the meeting date.

1)	That the minutes of the previous Executive Committee Meeting be confirmed as a true and accurate account of that meeting.	YES ☐ NO ☐
2)	That the Executive Committee accept the tender provided by Mr Barrie Ammon for $92,053.00 +GST per annum for the cleaning and maintenance of the complex.	YES ☐ NO ☐
3)	That the Executive Committee accept the tender provided by Mr Len Felice, Lens Property Maintenance for $86,364.00 +GST per annum for the cleaning and maintenance of the complex.	YES ☐ NO ☐
4)	That the Executive Committee accept the tender provided by Mr John Stevens, Premier Contract Cleaning Pty Ltd for $95,000.00 + GST per annum for the cleaning and maintenance of the complex.	YES ☐ NO ☐

5) That the owners corporation resolves to retain J.S.Mueller & Co., Solicitors to prepare a new cleaning contract with John Stevens (or his company) to replace the existing one and that the costs agreement and costs disclosure document of J.S.Mueller & Co. with a fee estimate of $1,250.00 including GST be accepted and that the managing agent be authorised to execute the costs agreement on the owners corporation's behalf.

YES ☐
NO ☐

6) That the Executive Committee instruct and authorise Carey Beebe and Neville Bayliss to executed the cleaning contract to be drawn up by J.S. Mueller and Co. on behalf of the Owners Corporation. (Cost estimate attached as Annexure 'A').

YES ☐
NO ☐

DATED Monday, 3 December 2007

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STRATA TITLE MANAGEMENT SYDNEY

IMPORTANT NOTICE

ATTENDANCE IS NOT REQUIRED AT THIS MEETING

It is proposed to hold the meeting in accordance with Schedule 3 of the Strata Schemes Management Act 1996. Representatives should vote on the above motions and return by mail, fax (9521 3953) or e-mail as detailed in Clause 10 of the above act.